From: Toby Trudel <trudel@risktrak.com>
To: HQ.SAT4(Y2K)
Date: 5/14/98 1:19pm
Subject: Y2K solutions

To: Federal Trade Commission Year 2000 Office:

The following is in response to the FTC's recent request for advice on Y2K solutions.

Regards,
Toby Trudel

Recent General Accounting Office reports have raised issues regarding the management of the Year 2000 problem across government agencies. I am writing to make you aware of a solution that will assist agencies such as the FTC to put into place the GAO*s recommendations in a timely and cost effective fashion and will help ensure that they maximizes their chances of successfully meeting the Year 2000 deadline.

The solution is presneted in RiskTrak, our risk management software. The Professional Version 3.60 includes a Year 2000 Interview Expert based on the U.S. General Accounting Office Year 2000 Assessment Guide - Program Assessment Checklist (GAO/AIMD-10.1.14).

RiskTrak is a Windows-based network tool (groupware) that provides organizations and agencies with the ability to view, track, report, communicate and manage Y2K program elements on a 24x7x365 basis. RiskTrak makes no restrictions on the type of software and hardware combination requirements although newer, more powerful equipment ensures faster processing. RiskTrak*s Graphical User Interface (GUI) is Windows-based which allows for a quick learning curve and immediate implementation into systems, agencies and organizations.

RiskTrak*s process includes a system of Interview Experts (electronic questionnaires) that turn qualitative input into quantitative data that is used to populate a project database. RiskTrak includes a Year 2000 Interview Expert that will help agencies standardize their process and provide a means for gathering critical information from across all departments.

RiskTrak*s combination of features and benefits make it the ideal too! for Year 2000 Program Management. These include a fully networked database, 24x7x365 access to data, Interview Expert system, standardized up-to-the-minute reporting, real-time mitigation testing and contingency planning, assigned responsibilities & target resolution dates, network notifications and a secure audit trail.

RiskTrak helps organizations and agencies:

 Establish an effective program management office & strategy
 Develop a system for Y2K reporting
 Provide an interface between systems, departments, business units and outside entities
 Prepare accurate and reliable cost estimates, ensuring adequate resources are available
 Become aware of specific problem areas and properly direct resources
 Ensure the validity of data and program status being reported
 Expedite assessments

Define criteria, prioritize repair work and assign clear responsibilities
Enable the development of contingency plans and tracking their progress
Effectively make trade-off (triage) decisions

Many agencies are currently in the process of evaluating RiskTrak, including
DoD, DOL, USDA, EEOC and FAA. RiskTrak*s standardized, repeatable, process
fully complies with recent directives such as; Clinger-Cohen Act of 1996
(ITMRA), DoD Instruction 5000.2-R, House Resolution (HR 6135, 102nd
Congress), AFMC Integrated Risk Management Guide (63-101), and NASA Policy
Directive (NPD) 1701.1.

RiskTrak is an equally effective tool for risk management in the private
sector, from small/medium-size businesses through Fortune 500 companies.

Rather than fill this letter with details of our software and its benefits
for Y2K program management, I would direct your attention to our web site at
http://www.risktrak.com for more information and to download a copy of our
fully-functional demonstration software.

Should anyone at the FTC have questions or comments, please feel free to
contact me at your convenience.

I thank you for your time in reading this.

Kind Regards,
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